

**DEPARTMENT OF VETERANS' SERVICES  
GOVERNING BOARD MEETING  
NEW MEXICO VETERANS' HOME, TRUTH OR CONSEQUENCES, NM  
Date October 31, 2017**

**MEMBERS PRESENT:**

Jack Fox, Secretary  
 Alan T. Martinez, Deputy Secretary  
 Allison Hedgecock, Counsel  
 Salvatore Soto, Administrative Services  
 Mitchell Lawrence, Healthcare Coordination Div  
 Ray Seva, Public Information Officer  
 Colleen Rundell, NMVH Administrator

**GUESTS:** Betsy Phillips, The Herald newspaper

**RECORDER:** Karen Thompson

Agenda Item	Report/Discussion
I. CALL TO ORDER	The meeting was called to order at 0908 hours by Secretary Fox. Secretary Fox conducted a roll call of those present at the meeting to establish a quorum and to note for the record all persons required are in attendance. The Board recognized visitor Betsy Phillips with the <i>Herald</i> , a local newspaper.
II. APPROVAL OF MINUTES OF LAST REGULAR MEETING; APPROVAL OF AGENDA	Secretary Fox stated there was no previous meeting under DVS leadership so there were no minutes to approve. Secretary Fox requested a motion to accept the agenda presented. Deputy Secretary Martinez motioned to approve. A. Hedgecock seconded the motion. The motion was approved unanimously.
III. NEW BUSINESS REPORTS	
a. New Mexico Veterans Home Report	Colleen Rundell provided a PowerPoint presentation along with attachments to the Board (see attached report dated October 31, 2017). Questions were posed of the Board and fielded by Administrator Rundell regarding contract nursing staff, challenges in the hiring process, the Department of Environment mock survey for the Annex, the transition to Department of Veterans Services, the United Health Care issue. A request

<b>Agenda Item</b>	<b>Report/Discussion</b>
	<p>was made to Administrator Rundell to obtain and provide the direct hire policy from the Arizona State Veterans' Home for review by the Board. A request was made by Administrator Rundell for assistance from the Board with the United Health Care issue. Secretary Fox requested a motion to accept the report presented. Mitchell Lawrence motioned to approve. Deputy Secretary Martinez seconded the motion. The motion was approved unanimously.</p>
<p>b. Financial Report</p>	<p>Salvatore Soto provide a report (see attached report dated October 30, 2017) regarding capital improvement projects, state audit, reconciliation of balances to complete transfer of funds from DOH to DVS. Discussion was held and questions by the Board were fielded by Mr. Soto. Secretary Fox made a motion to accept the report presented. Deputy Secretary Martinez seconded the motion. The motion was approved unanimously.</p>
<p>c. Approval of New Mexico Veterans Home Policies</p>	<p>Mitchell Lawrence reported DOH policies are currently in effect. Ms. Hedgecock noted for the minutes all NMVH employees were notified NMVH would continue under the same policies that they had been working under previously, all having signed acknowledgements of the same in August. Secretary Fox made a motion to accept the report presented. A. Hedgecock made a motion. Deputy Secretary Martinez seconded the motion. The motion was approved unanimously.</p>
<p>d. Approval of Credentialing</p>	<p>Mitchell Lawrence reported NMVH is current at this time with providers due to being recredentialed for a two year period prior to the DOH/DVS transition; there are two providers, Edgar Janetzko, M.D., and Greg D'Amour, Pharmacist, mid-level practitioner. Secretary Fox requested a motion to approve the report presented. Ray Seva made a motion. Allison Hedgecock seconded the motion. The motion was approved unanimously.</p>
<p>e. Advisory Board Update</p>	<p>Mitchell Lawrence reported an advisory board component with the ability to have individuals give recommendations to Secretary Fox and Secretary Gallagher with regard to NMVH is in progress. All board members have been identified except one, waiting for a licensed NHA, going through nursing homes in Albuquerque that are not Genesis looking for someone; if no one accepts will have to go north or south. There is an individual filling the professional that is a NHA A recommendation was made to have the advisory board meeting in succession to the Governing Board meeting and invite the advisory board to the Governing Board so there will be an understanding of operation of facilities. Secretary Fox stated there is a lot of enthusiasm in the community for this advisory board. Secretary Fox requested a motion to accept the report presented. A. Martinez made a motion. Allison Hedgecock seconded the motion. The motion was approved unanimously.</p>

<b>Agenda Item</b>	<b>Report/Discussion</b>
f. Announcements – Next Meeting/Date/Location	The Governing Board meeting dates for were given by Allison Hedgecock as January 12, April 13, July 13, and October 12. Salvatore Soto requested a change in start time to 1000; Secretary Fox stated this is okay. The advisory board meeting will be at 1300 hours following the Governing Board meeting.
g. Open Comments – Public	There were no open comments.
IV.ADJOURNMENT TO CLOSED EXECUTIVE SESSION	There was no executive session held.
V. RE-OPEN TO PUBLIC SESSION	N/A
VI. ADJOURNMENT OF FULL GOVERNING BOARD SESSION	Secretary Fox requested a motion to adjourn the Governing Board meeting, Allison Hedgecock made a motion. Mitchell Lawrence seconded the motion. The motion was approved unanimously. The meeting was adjourned by Secretary Fox at 1016 hours.